QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

Special Purpose Financial Report for the year ended 31 December 2018

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QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

FINANCIAL REPORT
FOR THE YEAR ENDED 31 December 2018

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INDEPENDENT AUDIT REPORT TO THE MEMBERS OF QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

Opinion

We have audited the financial report of the association, which comprises the assets and liabilities statement as at 31 December 2018, the income and expenditure statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 31 December 2018, and its financial performance for the year then ended in accordance with the *Associations Incorporation Act 1981 Queensland*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of the *Associations Incorporations Act 1981 Queensland*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporations Act 1981 Queensland and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF QUEENSLAND PRIVATE ENTERPRISE CENTRE INC. (CONTINUED)

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

PKF

PKF Brisbane Audit

Partner: Shaun Lindemann
Dated: 20 June 2019

QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

STATEMENT BY MEMBERS OF THE COMMITTEE FOR THE YEAR ENDED 31 DECEMBER 2018

The Management Committee has determined that the Association is not a reporting entity, and as such, this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

In the opinion of the Management Committee, the financial report:

(a) presents a true and fair view of the financial position of the Association as at 31 December 2018 and of its performance for the year then ended; and

(b) at the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Management Committee and is signed for and on behalf of the Committee by:

....
Chairman

....
Treasurer

Brisbane, 20 June 2019

QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2018

	Note	2018 $	2017 $
Income			
Interest		2,375	2,453
Members subscriptions		750	1,050
Ecoman Programs – Schools & Sponsors		48,450	53,210
Ecoman Programs – Viertel funds	4	21,700	27,232
Sponsorship		12,240	180
Sundry		240	602
		85,755	84,727
Expenditure			
Audit fees		1,500	1,835
Ecoman		74,282	74,091
Bank charges		104	69
Insurance		1,699	1,941
Depreciation and amortisation expense		1,638	523
Sundry expenses		873	1,202
		80,096	79,661
Surplus for the year before income tax		5,659	5,066
Income tax expense	1	-	-
Surplus for the year after income tax		5,659	5,066
Accumulated funds at the beginning of the year		85,017	79,951
Accumulated funds at the end of the year		90,676	85,017

The accompanying notes form part of these financial statements

QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

ASSETS AND LIABILITIES STATEMENT
AS AT 31 DECEMBER 2018

	Note	2018 $	2017 $
CURRENT ASSETS			
Cash		206,402	182,717
Trade Debtors		9,000	2,200
Prepayments		-	1,510
TOTAL CURRENT ASSETS		215,402	186,427
NON CURRENT ASSETS			
Printer/Computer		19,584	19,584
Less: Accumulated Depreciation		(19,584)	(19,061)
Licence – 5 years		5,577	5,557
Less: Accumulated Amortisation		(1,115)	-
Website		24,164	24,164
Less: Accumulated Amortisation		(24,164)	(24,164)
TOTAL NON CURRENT ASSETS		4,462	6,080
TOTAL ASSETS		219,864	192,507
CURRENT LIABILITIES			
Trade Creditors		-	5,557
Payroll liabilities		2,063	1,513
Viertel advance	3,4	125,625	97,325
Accrued expenses		1,500	1,595
Payments in advance		-	1,500
TOTAL CURRENT LIABILITIES		129,188	107,490
NET ASSETS		90,676	85,017
ACCUMULATED FUNDS		90,676	85,017

The accompanying notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Queensland Associations Incorporation Act 1981. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

a. Income Tax

The Centre is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

b. Plant and Equipment

Each class of plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

Plant and equipment is measured on the cost basis. The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal.

The depreciable amount of all fixed assets are depreciated over the estimated useful lives to the association commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

c. Intangible assets

Intangible assets are measured on the cost basis. The carrying amount of intangible assets is reviewed annually to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal.

The depreciable amount of all intangible assets are depreciated over the estimated useful lives to the association commencing from the time the asset is held ready for use.

d. Revenue from Viertel Funding

Revenue in relation to grant funding provided by the Viertel Foundation is recognised as and when required to supplement costs incurred by the Association on Ecoman program related costs.

NOTE 2 - COMMITMENTS

As at 31 December 2018 there were no mortgages, charges or securities of any description affecting the assets of the Association.

NOTE 3 - UNALLOCATED GRANT

As at 31 December 2018, $125,625 (2017: $97,325) funds received from Viertel Foundation have not been allocated.

QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 4: ECOMAN PROGRAM

	2018 $	2017 $
Viertel funds balance 1 January 2018	97,325	74,557
Add: Viertel funds received in the year	50,000	50,000
Less: Funds applied to courses during the year	(21,700)	(27,232)
Viertel funds balance 31 December 2018	125,625	97,325

QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

DISCLAIMER TO THE MEMBERS OF QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

The additional financial data presented on page 10 is in accordance with the books and records of the Association which have been subjected to the auditing procedures applied in our statutory audit of the Association for the financial year ended 31 December 2018. It will be appreciated that our statutory audit did not cover details of the additional financial data. Accordingly we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Queensland Private Enterprise Centre Inc.) in respect of such data, including any errors or omissions therein however caused.

PKF

PKF Brisbane Audit

Shaun Lindemann
Partner

Brisbane, 20 June 2019

QUEENSLAND PRIVATE ENTERPRISE CENTRE INC.

UNAUDITED DETAILED ECOMAN PROGRAM COSTS

FOR THE YEAR ENDED 31 DECEMBER 2018

	2018	**2017**
	$	**$**
Wages & Contractor Payments	57,517	54,625
Mileage	1,839	1,891
Travel	2,223	4,668
Accommodation	1,522	956
Meals	-	295
Lunches & Catering	3,364	4,878
Stationery	928	683
Computer expenses	867	845
Telephone and broadband	1,512	720
Miscellaneous	-	52
Super	4,510	4,478
Total ECOMAN costs	**74,282**	**74,091**